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|---|--|---|--|---|--|--|------------------------------|--|--|
| SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30 | | | | 1. REQUISITION NUMBER PR-OMS-20-00926 | | PAGE OF 1 3 | | | |
| 2. CONTRACT NO. 68HERD20A0008 | | 3. AWARD/ EFFECTIVE DATE 07/01/2020 | | 4. ORDER NUMBER 68HERD20F0124 | | 5. SOLICITATION NUMBER | | | |
| 6. SOLICITATION ISSUE DATE | | | | | | | | | |
| 7. FOR SOLICITATION INFORMATION CALL: | | a. NAME Hugo Alcantara | | | b. TELEPHONE NUMBER (No collect calls) 919-541-1478 | | 8. OFFER DUE DATE/LOCAL TIME | | |
| 9. ISSUED BY ITAD US Environmental Protection Agency 109 T.W. Alexander Drive Mail Code: AA005 Research Triangle Park NC 27709 | | | | 10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> SMALL BUSINESS PROGRAM <input type="checkbox"/> EDWOSB NAICS: 541519 <input type="checkbox"/> 8(A) SIZE STANDARD: \$150. | | | | | |
| 11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE | | 12. DISCOUNT TERMS Net 30 | | 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/> | | 13b. RATING | | | |
| 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP | | | | | | | | | |
| 15. DELIVER TO CODE OMS-ARM-RTP OMS-ARM-RTP US Environmental Protection Agency 109 TW Alexander Dr. C-604-02 Durham NC 27711 | | | | 16. ADMINISTERED BY CODE ITAD ITAD US Environmental Protection Agency 109 T.W. Alexander Drive Mail Code: AA005 Research Triangle Park NC 27709 | | | | | |
| 17a. CONTRACTOR/OFFEROR CODE 149530219 FACILITY CODE | | 18a. PAYMENT WILL BE MADE BY CODE RTP FMC RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 | | | | | | | |
| 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER | | | | 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM | | | | | |
| 19. ITEM NO. | | 20. SCHEDULE OF SUPPLIES/SERVICES | | 21. QUANTITY | | 22. UNIT | | | |
| | | | | 23. UNIT PRICE | | 24. AMOUNT | | | |
| | | GSA Contract #: GS-35F-0577V DUNS Number: 149530219 Per modification P00001 of Blanket Purchase Agreement (BPA) No. 68HERD20A0008, this Call Order is issued to Truetandem, LLC as follows: Truetandem, LLC DUNS: 826891546 CAGE Code: 53T82 520 Huntmar Pk Dr Ste A Herndon, VA, 20170-5156 (Use Reverse and/or Attach Additional Sheets as Necessary) | | | | | | | |
| 25. ACCOUNTING AND APPROPRIATION DATA See Schedule | | | | | | 26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$76,938.00 | | | |
| <input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED. <input checked="" type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input checked="" type="checkbox"/> ARE NOT ATTACHED. | | | | | | | | | |
| <input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED. | | | | <input type="checkbox"/> 29. AWARD OF CONTRACT: _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: | | | | | |
| 30a. SIGNATURE OF OFFEROR/CONTRACTOR | | | | 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) ELECTRONIC SIGNATURE | | | | | |
| 30b. NAME AND TITLE OF SIGNER (Type or print) | | 30c. DATE SIGNED | | 31b. NAME OF CONTRACTING OFFICER (Type or print) Christopher S. Davis | | 31c. DATE SIGNED 06/26/2020 | | | |

| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|-----------------|--|-----------------|-------------|-------------------|---------------|
| 0001 | <p>This BPA Call Order hereby incorporates TrueTandem GSA Contract No. GS-35F-0577V and Blanket Purchase Agreement (BPA) No. 68HERD20A0008 terms and conditions by reference.</p> <p>The Schedule Holder shall perform services in accordance with the attached Statement of Work.</p> <p>Reference Quote # EPAEA2020-0601 Dated June 1, 2020 Invoice Approver: Jordan Nedderman Period of Performance: 07/01/2020 to 06/30/2021</p> <p>Microsoft Premier Support Services (See Schedule below and Attachment 1 - Statement of Work) FFP Product/Service Code: D399</p> <p>Accounting Info: 20-21-B-YIB-000YF2-2508-LSLMIABZ-20YIBEA047-001 BFY: 20 EFY: 21 Fund: B Budget Org: YIB Program (PRC): 000YF2 Budget (BOC): 2508 Job #: LSLMIABZ DCN - Line ID: 20YIBEA047-001 Funding Flag: Partial Funded: \$76,938.00</p> | | | | 76,938.00 |

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

| | | | | |
|---|------------------------|------------------------------------|--|-----------------------|
| 32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | | 32c. DATE | 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | |
| 32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE | | | 32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE | |
| | | | 32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE | |
| 33. SHIP NUMBER | 34. VOUCHER NUMBER | 35. AMOUNT VERIFIED CORRECT FOR | 36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | 37. CHECK NUMBER |
| <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | | | | |
| 38. S/R ACCOUNT NUMBER | 39. S/R VOUCHER NUMBER | 40. PAID BY | | |
| 41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT | | | 42a. RECEIVED BY (<i>Print</i>) | |
| 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER | | 41c. DATE | 42b. RECEIVED AT (<i>Location</i>) | |
| | | | 42c. DATE REC'D (YY/MM/DD) | 42d. TOTAL CONTAINERS |

Schedule:

| Microsoft Premier Services – 06/17/2020 – 06/16/2021 | | | | |
|--|--------------------------------------|------|-------------|-----------------|
| Item | Description/Part Number/Manufacturer | Qty. | Unit Price | Extended Amount |
| | | | | |
| | | | | |
| | | | | |
| Base Year Total | | | \$76,938.00 | |

Administration:

1. N.C. Sales Tax Exempt

North Carolina General Statute 105-164.13(17) and Rule No. 48 Sales and Use Tax Regulations. EPA Federal Tax Identification Number 520852695.

2. Project Officer

Jordan Nedderman is hereby designated as the Project Officer this requirement. As such, he/she shall:

- 1) Provide all information of a general nature necessary in the performance of this order.
- 2) Be responsible for inspection and acceptance of the services for the certification of invoices.

The Project Officer does not have the authority to issue any technical direction which changes or modifies the scope of work or alter the period of performance.

3. Electronic Invoice Submittal

The Contractor is encouraged to submit their invoice(s) electronically. For information in this submittal process, please review the following website <https://www.epa.gov/financial/contracts> and see “**Instructions for Submitting Invoices Electronically**” section.

Clauses:

Clauses Incorporated by Full Text

4. 1552.232-74 Payments—Simplified Acquisition Procedures Financing. (JUN 2006)

Simplified acquisition procedures financing in the form of Net 30 will be provided under this commercial item order in accordance with the payment schedule below. If both advance and interim payments are to be made, the payment schedule shown below will specify the type of payment provided for each line item.

The Government shall pay the contractor as follows upon the submission of invoices or vouchers approved by the Contracting Officer Representative: The items procured on this Order are products and as such, payment shall be NET 30 with receipt of a properly documented invoice and subject to the Prompt Payment Act.

(End of Clause)